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Memorandum Date: June 28, 2006
Order Date: July 12, 2006

TO: Board of County Commissioners
DEPARTMENT: Health & Human Services
PRESENTED BY: Steve Manela
AGENDA ITEM TITLE: ORDER _____ /IN THE MATTER OF DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN AN EXPENSE CONTRACT WITH CATHOLIC COMMUNITY SERVICES IN THE AMOUNT OF \$124,783.

I. MOTION

To Delegate Authority To The County Administrator To Sign An Expense Contract With Catholic Community Services In The Amount Of \$124,783 for the Period From May 1, 2006 through April 30, 2007.

II. DISCUSSION

A. Background / Analysis

LC Human Services Commission received a U.S. Housing & Urban Development grant for providing shelter for homeless Latino males. The grant funded a Latino shelter program managed by Centro LatinoAmericano for two years. The original contract ended January 31, 2006. The agency was forced to close the shelter on January 3, 2006 with very short notice to the community. Meanwhile HUD approved a renewal grant for the same service for the period beginning February 1, 2006.

The loss of the provider's ability to providing temporary shelter combined with the possibility of not utilizing federal funding created an emergency response from homeless providers. The providers along with HSC Staff formed a committee to create a substitute program. The first goal of the committee was to attempt to identify an organization with a shelter facility and the staff to provide the services as written into the original design. Upon further analysis, it became clear that the facility did not exist and there was an increasing need for rental assistance for homeless Latino families as well as single homeless Latino men living in the metropolitan area of Eugene and Springfield.

As a result, the Human Services Commission requested a program change from HUD to allow a project to provide scattered-site rental assistance for Latino households. HUD approved the request. Upon approval, providers were approached about completing the HUD contract year to provide the new service. Catholic Community Services agreed to "pilot" the project. HUD amended the original contract to extend the ending date from January 31, 2007 to April 30, 2007. The extension enabled the committee more time to create a project design which included outcome strategies to address homelessness amongst the Latino community.

A Notice of Intent (NOI) was published to inform the community of the intent to procure services as a backfill to the original program design. No other organization responded to the notice. If HUD continues to fund the program, a bidding process will be completed during March of 2007.

A contract with Catholic Community Services was written. However, in the process of completing the preparations for changing the program from Centro LatinoAmericano, a change to the delegated authority was required. The purpose for this board item is to request delegated authority to sign the expense contract with Catholic Community Services.

B. Recommendation

Approve the Delegation of Authority to the County Administrator to sign the expense contract with Catholic Community Services for Latino Housing in the amount of \$124,783 for the period from May 1, 2006 through April 30, 2007.

III. ATTACHMENTS

Board Order

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER:) IN THE MATTER OF DELEGATING AUTHORITY TO THE
) COUNTY ADMINISTRATOR TO SIGN A EXPENSE CONTRACT
) WITH CATHOLIC COMMUNITY SERVICES IN THE AMOUNT
) OF \$124,783 FOR THE PERIOD FROM MAY 1, 2006
) THROUGH APRIL 30, 2007

WHEREAS, Lane County successfully applied for and received funding through the federal government to provide services for homeless Latino males; and

WHEREAS, the services were contracted to a provider who was unable to provide the services to the end of the contract; and

WHEREAS, the Human Services Commission requested and was granted permission from HUD to revise the original project design; and

WHEREAS, a different contractor was identified to provide the services within the new design; and

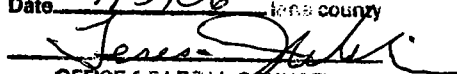
WHEREAS, the original contract included delegated authority for the County Administrator to sign the contract; and

WHEREAS, the new contract requires delegation of authority in order for the contract to be executed.

NOW THEREFORE, IT IS HEREBY ORDERED, that the Board of County Commissioners delegate authority to the county administrator to sign an expense contract with Catholic Community Services in the amount of \$124,783 for the period from May 1, 2006 through April 30, 2007.

DATED this ____ day of July, 2006

Bill Dwyer
Board of County Commissioners

APPROVED AS TO FORM
Date 7/5/06 Lane County

OFFICE OF LEGAL COUNSEL